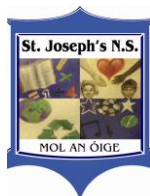


St. Joseph's National School
Kingscourt
Co. Cavan
Tel: 042 9667528
E-mail: stjosephg.ias@eircom.net
Web: <http://www.stjkingscourt.scoilnet.ie>



Scoil Iósaef Naofa
Dún a' Rí
Contae an Chabháin
Fón: 042 9667528
Ríomh-E-Phost: stjosephg.ias@eircom.net
Greasán: <http://www.stjkingscourt.scoilnet.ie>

STUDENT ENROLMENT FORM 2017

Note: The information provided on this form is confidential and will be retained used and disclosed by St. Joseph's N.S. in line with our Data Protection Policy.

****If your child has been baptised and intends to make his/her First Holy Communion and Confirmation then you must provide a baptismal certificate.***

*****Your child's PPS number must be supplied for medical (vision & hearing) and dental tests as they progress through school.***

As per the Department of Education and Skills Ruling you must supply a copy of your child's Birth Certificate.

If there are any orders or other arrangements in place governing access to, or custody of the child, please provide details and include supporting evidence.

Child's Name		PPS No.	
Nationality		Date of Birth	
Gender	Male <input type="checkbox"/> Female <input type="checkbox"/>	Religion	
Montessori		Previous school & class	
Contact No.		Contact No.	
Mother		Father	
Address		Address	
Mobile		Mobile	
Email Address		Email Address	
Nationality		Nationality	
Marital Status		Marital Status	
Occupation		Occupation	

Please note: School Information night for parents/guardians on Thursday 19th Jan 2017 in the school hall @7.30 p.m.

Consent to School Rules

In registering our child as a student in St. Joseph's N.S. I understand that this implies a full acceptance of the rules of the school as outlined in the School Code of Behaviour. As a partner in the education of my child I recognise the need for me to do my utmost to support the work of the school. I have read and agree to abide by the terms and conditions laid out in the Guidelines for Parents and Pupils Booklet, available through the school or on the school website. I accept the Internet usage policy and Ipad usage policy as published on the school website.

Signed:_____ [Parent/ Guardian] Date:_____

Signed:_____ [Parent/ Guardian] Date:_____

Education Screening Tests

Should our/my child require educational screening testing during his/her times in St. Joseph's NS, I/We give our/my permission for these tests to be carried out.

Signed:_____ [Parent/ Guardian] Date:_____

Signed:_____ [Parent/ Guardian] Date:_____

Data Protection

St. Joseph's National School is registered as a Data Controller under the Data Protections Acts 1988 and 2003. The personal data supplied on this application form is required for the purpose of student enrolment, registration, administration, child welfare and to fulfil our legal obligations. Contact details will be used to notify you of school events/ activities. While the information provided will be generally be treated as confidential to St. Joseph's N.S. from time to time it may be necessary for us to exchange personal data on a confidential basis, where we are legally required to do so, with other bodies including the Department of Education & Skills, the Department of Social and Family Affairs, An Garda Siochána, The Health Service Executive, the Nationals Educational Welfare Board and other schools where the student is transferring. We rely on parents/ guardians to provide us with accurate and complete information and to update us in relation to any change in the information provided. Should a parent/ guardian wish to update or access their own or their child's personal data they should put the amendment/s in writing to the school principal. A copy of our Data Protection Policy is available on our website or on request from the Principal.

Consent for Photographs and Digital Images

Our school maintains a database of photographs and digital images including videos of school events. It had become customary to take photos and videos of students engaged in activities to create a pictorial and historical record of school life and as a means of presenting projects and work done. Photographs and videos may be published on our school website, newsletters, calendars and local and national newspapers. In the case of website images student's names will not be recorded with the picture.

We seek your permission to allow our school to use these at the discretion of the school authorities in school publications/ website and school blog. If you do not wish to consent to the above, please inform the school in writing during the first week of the school year.

Signed:_____ [Parent/ Guardian] Date:_____

Signed:_____ [Parent/ Guardian] Date:_____

Payment Contract

Pupil's Name: _____ Class: _____

I understand that there will be certain costs relating to my/our child's education in St Joseph's NS, this includes but is not limited to swimming, book rental, pupils resources (art & photocopying, library books and extra reading material). I/We agree to pay the costs within the specified times through Aladdin ePayments.

Signed: _____ [Parent/ Guardian] Date: _____

Signed: _____ [Parent/ Guardian] Date: _____

Internet Permission

I have read the Internet Acceptable Use Policy on the website and grant permission for my child to access the internet. I understand that school internet usage is for education purposes only and that every reasonable precaution will be taken by the school to provide for online safety. I accept my own responsibility for the education of my child on issues of Internet Responsibility and Safety. I understand that having adhered to all the enclosed precautions, the school cannot be held responsible if my/our child tries to access unsuitable material.

Signed: _____ [Parent/ Guardian] Date: _____

Signed: _____ [Parent/ Guardian] Date: _____

Stay Safe Programme / RSE Programme

I/We have read the SPHE policy on the web site. I understand that participation in the Stay Safe Programme is compulsory and accept my/our child's participation in the Stay Safe / RSE Programmes.

Signed: _____ [Parent/ Guardian] Date: _____

Signed: _____ [Parent/ Guardian] Date: _____

School Uniform

Pupils are expected to wear their uniform every day and a school tracksuit and runners on P.E. days. The school uniform consists of: a pale blue shirt/pale blue polo-shirt, a wine tie, grey trousers/skirt/pinafore, a wine cardigan/jumper, grey tracksuit bottoms for P.E. [available in clothes shops in Kingscourt], grey/wine/white tights or socks. Hoodies, half zips and striped tracksuit bottoms are not part of the school uniform.

I/We will ensure that my/our child attends school wearing the correct uniform.

Signed: _____ [Parent/ Guardian] Date: _____

Signed: _____ [Parent/ Guardian] Date: _____

Information for Department of Education and Skills Primary Online Database

The Department of Education and Skills have developed an electronic database of primary school pupils called the Primary Online Database (POD). This database will allow the Department to evaluate progress and outcomes of pupils at primary level, to validate school enrolment returns for grant payment and teacher allocation purposes. Both religion and ethnic and cultural background are considered sensitive personal data categories under Data Protection legislation. Therefore, it is necessary for each pupil's parent/guardian to identify their child's religion and ethnic background, and to consent for this information to be transferred to the Department of Education and Skills. All other information held on POD was deemed by the Data Protection Commissioner as non-sensitive personal data.

In order to assist with the gathering of data please complete the following.

Child's full name			To which ethnic or cultural background group does your child belong (please tick one)	White Irish	
Birth Cert name if different				Irish Traveller	
Nationality of child				Roma	
Mother's Maiden Name				Any other white background	
Is one of your child's mother tongues (i.e. language spoken at home) Irish or English?	Yes <input type="checkbox"/>	No <input type="checkbox"/>		Black African	
			Any other Black background		
			Chinese		
			Any other Asian background		
			Other (inc. mixed)		
			No consent to share		

What is your child's Religion:	Roman Catholic		Church of Ireland (incl. Protestant)	
	Presbyterian		Methodist, Wesleyan	
	Jewish		Muslim (Islamic)	
	Buddhist		Orthodox (Greek, Coptic, Russian)	
	Baptist		Apostolic or Pentecostal	
	Hindu		Jehovah's Witness	
	Lutheran		Other Religion	
	Atheist		No Religion	
	Agnostic		No consent to share this information	

I consent for this information to be stored on the Primary Online Database (POD) and transferred to the Department of Education and Skills and any other primary schools my child may transfer to during the course of their time in primary school.

Signed: _____ Parent/Guardian Date: _____

Signed: _____ Parent/Guardian Date: _____

International Children Profile

Child's Name: _____

Country of Origin: _____

Year of arrival of child in Ireland: _____

Other family members in Ireland: _____

Did your child attend school in country of origin: _____

If yes, for how many years? _____

Language spoken at home to your child: _____

Does your child read in own language: _____

Does your child write in own language: _____

How well does your child speak and understand English: _____

Do you feel your child would benefit from extra English lessons: _____

Is there any other information you can give us that would help us with your child's education: _____

Family Profile

(For school records only)

Child's Name: _____

Is your child living with both parents one parent grandparents carers other

Please give details: _____

(Pls circle the appropriate option)

Who are the child's legal guardians: _____

If there is any relevant legal documentation we should have please give details and supply a copy of e.g. Guardianship, Access, etc. _____

Medical

Medical conditions we should know about. Please circle the appropriate option and give details

Speech Hearing Sight Other
Medical: Asthma Epilepsy Heart conditions Diabetes Other
Allergies: Food Wasp Stings Other
Emotional problems:
Laterality: Right handed Left Handed Mixed

Additional Information: Please give details and specify any condition not listed above which might be considered to affect the child's ability to benefit from school. If there are any medical reports in relation to any of the above, please provide a copy.

It is very important that we have up to date contact details for parents and minders, in the event that any of the details on this enrolment form should change whilst your child is attending this school, please inform us immediately.

1. Alternative contact & relationship to child.	Name Relationship	Tel:
2. Alternative contact & relationship to child.	Name Relationship	Tel:

In the event of an emergency, should we fail to contact you, do you give permission to the School to bring your child to the nearest Doctor's surgery or hospital? Please sign whether your permission is given or otherwise.

Signed: _____ Parent/Guardian Date: _____

Signed: _____ Parent/Guardian Date: _____

Checklist for Enrolment

1.	PPS No.		Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.	Birth Certificate		Yes <input type="checkbox"/>	No <input type="checkbox"/>
3.	Baptismal Certificate		Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.	Nature of SEN		Yes <input type="checkbox"/>	No <input type="checkbox"/>
5.	Diagnosis Date			
6.	Reports provided:	Psychologist Psychiatrist SLT OT Paediatrician Enable Ireland CDT	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Name of person providing report:
7.	Special Class Recommended		Yes <input type="checkbox"/>	No <input type="checkbox"/>
8.	Pre-school visit undertaken		Yes <input type="checkbox"/>	No <input type="checkbox"/>
9.	Pre-school report available		Yes <input type="checkbox"/>	No <input type="checkbox"/>
10.	Outcome of pre-school visit		Yes <input type="checkbox"/>	No <input type="checkbox"/>
11.	Placement decision		Yes <input type="checkbox"/>	No <input type="checkbox"/>
12.	Child profile papers if applicable		Yes <input type="checkbox"/>	No <input type="checkbox"/>

Signed: _____ Parent/Guardian Date: _____

Signed: _____ Parent/Guardian Date: _____